



ASSISTANT FLEET MANAGER BLACK & WHITE TAXI MANAGEMENT

Due to an increase in business demand, the Fleet Manager of our Redcliffe Depot requires an assistant to help with the work load and meeting customer expectations.

Reporting directly to the Fleet Manager, this multi faceted role will see the successful applicant developing great relationships with taxi drivers, Queensland Transport and local businesses.

To be successful in this role you must be a confident, dependable, customer service minded person. You must also possess the ability to build relationships with both internal and external customers. The successful applicant must be an excellent communicator, maintain control under stressful situations, have the ability to multi-task and be flexible with working hours.

Driver retention is essential to the business, therefore you must have the ability to make and maintain good relationships with the drivers.

Main Duties include:

- Shift changeovers
- Driver recruitment
- Driver rosters ensuring maximum shift coverage
- Driver liaison
- Machinery Inspections with Queensland Transport
- Vehicle repairs and servicing scheduling
- Administration assistance
- Registering vehicles

Apply by email to Chris Cochrane at chris@bwtm.com.au . If you have any questions, please call Chris on 3255 5900.